

**Government of the People's Republic of Bangladesh**  
**Ministry of Foreign Affairs**  
**West Europe and European Union Wing**  
**Dhaka**

No.19.00.0000.456.40.602.17/50

29 January 2020

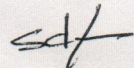
To : Mr. Sk. Md. Shahriar Mosharraf  
Director (West Europe and EU Wing),  
Ministry of Foreign Affairs, Dhaka.

From: Ms. Tahmina Akter  
Assistant Secretary (WE & EU)  
Ministry of Foreign Affairs, Dhaka

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following official to undertake an official visit to Rome, Italy during 31 January - 07 February 2020 (in connection with Honorable Prime Minister's visit to Rome, Italy) under following terms and conditions.

Sl No:	Participant Name	Status
1	Mr. Sk. Md. Shahriar Mosharraf Director (West Europe and EU Wing), Ministry of Foreign Affairs	Member

- a) The period of attending the forum including transit will be treated as on duty;
  - b) He will draw her usual pay and allowances from Bangladesh in local currency;
  - c) All expenses regarding this visit will be borne by the Ministry of Foreign Affairs
  - d) He will leave Dhaka for Rome, Italy on 30 January 2020 or nearest possible date and leave Rome, Italy for Dhaka on 07 February 2020 or nearest possible date;
  - e) He will have to submit a report to concerned authority within 15 days after their return from abroad;
  - f) He will not be allowed to stay abroad more than the approved period.
02. This order is issued with the approval of the competent authority.

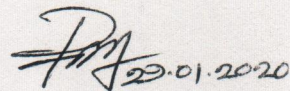
  
Ms. Tahmina Akter  
Assistant Secretary (WE & EU)  
Email: aseurope@mofa.gov.bd  
Phone: 47110646

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Copy forwarded for kind information and necessary action (Not in order of seniority):

1. Director General (Administration/West Europe and EU/FMO), Ministry of Foreign Affairs, Dhaka.
2. Director (SMO/FSO/Personnel/Budget/Protocol-Visit), Ministry of Foreign Affairs, Dhaka.
3. Chief Accounts Officer, Ministry of Foreign Affairs, Dhaka
4. Senior Assistant Secretary/ Assistant Secretary (Budget), Ministry of Foreign Affairs, Dhaka
5. Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka
6. SS (Immigration), Hazrat Shahjalal International Airport, Dhaka
7. Bangladesh Mission, Rome, Italy.
8. Office copy

  
Ms. Tahmina Akter  
Assistant Secretary (WE & EU)