

Government of the People's Republic of Bangladesh  
Ministry of Foreign Affairs  
Americas Wing  
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No. 19.00.0000.445.36.607.21/219

Date: 21 September 2021

From: Tanvir Ahmed  
Assistant Secretary  
Ministry of Foreign Affairs, Dhaka

To: Mr. Toufiq Islam Shatil  
Director General (Americas)  
Ministry of Foreign Affairs, Dhaka

**Subject: Government's approval in favor of Mr. Toufiq Islam Shatil, Director General (Americas), Ministry of Foreign Affairs, Dhaka, for official visit to Mexico from 26 September 2021 to 30 September 2021.**

Sir,

Pursuant to abovementioned subject the undersigned is directed to convey Government's approval in favor of you for the official visit to Mexico from 26 September 2021 to 30 September 2021.

02. The following conditions will be applicable for the visit:

- (a) You will leave Dhaka for Mexico on or near 26 September 2021 and will leave Mexico for Dhaka on or near 30 September 2021.
- (b) This official visit shall be regarded as official duty and no salary-allowance or part of it will be paid in foreign currency.
- (c) All the expenses related to the aforesaid visit will be borne by the respective budget head of the Ministry of Foreign Affairs for the fiscal year 2021-22.

03. This order is issued in favour of the public interest with the approval of the competent authority.

*SD/*  
(Tanvir Ahmed)

Assistant Secretary (Americas Wing)  
Phone: 223387024;

No. 19.00.0000.445.36.607.21/219

Date: 21 September 2021

**Distribution (Not according to seniority):**

1. Secretary (MAU), Ministry of Foreign Affairs, Dhaka
2. Secretary (West), Ministry of Foreign Affairs, Dhaka
3. Director General (Administration/ Americas/ West Europe), Ministry Of Foreign Affairs, Dhaka
4. Chief Accounts and Finance Officer (for Foreign Affairs), 1<sup>st</sup> 12-storied Government office Building (8<sup>th</sup> floor), Segunbagicha, Dhaka
5. Director (Finance/Personnel/FSO/SMO/FMO), Ministry of Foreign Affairs, Dhaka
6. Director, HazratShahjalal International Airport, Dhaka
7. Mr. Toufiq Islam Shatil, Director General (Americas), Ministry of Foreign Affairs, Dhaka
8. Senior Assistant/Assistant Secretary (Visit/Budget/Cash/ICT(with a request to upload in the website)), Ministry of Foreign Affairs, Dhaka
9. SS (Immigration), Hazrat Shahjalal International Airport, Dhaka
10. Bangladoot( Mexico City), Mexico
11. Office copy

*Tanvir Ahmed*  
(Tanvir Ahmed) 21.09.2021

Assistant Secretary (Americas Wing)