

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
Policy & Organization Section
Dhaka

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03 January 2024

Notice

Sub: Vacancy Announcement for the Post of Information Systems Officer (P-4) in the International Tribunal for the Law of the Sea in Hamburg, Germany.

The International Tribunal for the Law of the Sea in Hamburg, Germany has circulated for the post of Information System Officer (P-4). The important features of the post are given below:

Post Description:

- Grade: P-4;
- Duty Station: Hamburg, Germany;
- Type and duration of Contract: An initial two-year fixed-term renewable contract;
- Remuneration: Attractive tax-free salary with United Nations benefits and allowances.

Education Requirement:

- Advanced University degree (Master's degree or equivalent) in computer science, Information Systems, Mathematics, Statistics or related fields.

Work Experience:

- A minimum of 7 Years of progressively responsible experience in planning, design, development, implementation and maintenance of ICT systems or related area with the United Nations system; or
- A minimum of 7 years of relevant international professional experience, is required;
- An excellent knowledge of English or French with working knowledge of the other language are required.

Functions:

- Under the general direction of the Registrar and the supervision of the Deputy Registrar, the Information Systems officer manages the information communications technology (ICT) systems of the Tribunal.

02. The deadline for sending application/personal history form (P11) is 22 January, 2024. Only short-listed applicants will be contacted. Application should be sent to Head of Personnel, International Tribunal for the Law of the Sea, Am Internationalen Seegerichtshof 1, 22609 Hamburg, Germany, or to personnel@itlos.org. The P11 form can be found on the Tribunal's website at <https://www.itlos.org/en/main/the-registry/employment-opportunities/>

03. Interested officers of the Ministry, both at the headquarters and Bangladesh Missions abroad, may apply for the above post as instructed in the circular subjected to the permission from the Ministry.

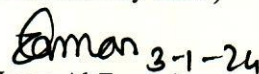
Encl: A copy of the vacancy announcement.


(Hasan Al Zaman)

Assistant Secretary (P&O)

Distribution:

1. All Officers, Ministry of Foreign Affairs, Dhaka.
2. All Bangladesh Missions abroad (except Honorary Consulate).
3. Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka (with a request to upload at the Ministry's website and to disseminate the circular among the eligible candidates by email)
4. Office copy


(Hasan Al Zaman)

Assistant Secretary (P&O)

INTERNATIONAL TRIBUNAL FOR THE LAW OF THE SEA
TRIBUNAL INTERNATIONAL DU DROIT DE LA MER



VACANCY ANNOUNCEMENT

The International Tribunal for the Law of the Sea, an international court with its seat in Hamburg, Germany, has the following vacancy:

Information Systems Officer (P-4)

Functions: Under the general direction of the Registrar and the supervision of the Deputy Registrar, the Information Systems Officer manages the information communications technology (ICT) systems of the Tribunal.

The incumbent is responsible *inter alia* for:

- Conceptualizing, planning, developing, implementing and maintaining the Tribunal's ICT systems, resources and assets;
- Providing expert advice on complex systems analysis and design and identifying the need for new systems (or modifications to existing systems) or responding to requests from users;
- Developing plans for feasibility assessment, developing requirements, functional specifications, design, development and implementation plans, schedules, time and cost estimates and criteria for successful performance;
- Developing cost proposals for contractual services, and performing the technical evaluation of proposals;
- Planning and recommending major systems projects of significant importance to the Tribunal, or major components of these complex systems which impact on critical operations of the Tribunal and all user groups;
- Monitoring the implementation of major ICT projects of significant importance to the Tribunal, or major components of these complex systems which impact on critical operations of the Tribunal and all user groups;
- Developing, implementing and monitoring ICT information standards, policies, guidelines and system change controls;
- Developing and implementing disaster recovery plans to ensure reliable performance of critical business applications and business continuity;
- Monitoring the operations of the technical conference support equipment and the telecommunications equipment;
- Contributing to the planning and preparation of the ICT budget, work program and spending plan; preparing budget estimates taking into account needs and priorities;
- Managing the inventory and disposal of ICT related equipment according to the replacement schedule and the budget appropriations;
- Keeping abreast of developments in the field of ICT systems; recommending the adoption of new systems, approaches and/or technologies; leading the introduction of technological changes;
- Providing policy recommendations and strategic advice to the Registrar relevant to the management of ICT;
- Providing specialized advice and support to the users of the Tribunal's ICT systems;

- Performing other related duties as required.

Qualifications and Experience: Advanced university degree (Master's degree or equivalent) in computer science, information systems, mathematics, statistics or related fields; a minimum of 7 years of progressively responsible experience in planning, design, development, implementation and maintenance of ICT systems or related area with the United Nations system, or a minimum of 7 years of relevant international professional experience, is required. An excellent knowledge of English or French with working knowledge of the other language are required.

The Tribunal reserves the right to appoint a candidate at one level below the advertised post.

Remuneration: An initial two-year fixed-term renewable contract, attractive tax-free salary with United Nations benefits and allowances. **Applications should be sent to:** Head of Personnel, International Tribunal for the Law of the Sea, Am Internationalen Seegerichtshof 1, 22609 Hamburg, Germany, or to personnel@itlos.org. The completed ITLOS personal history form (P11) must be received at the Tribunal no later than 22 January 2024. **Only short-listed applicants will be contacted.** The P11 form can be found on the Tribunal's website at <https://www.itlos.org/en/main/the-registry/employment-opportunities/>