

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
Consular & Welfare Wing
Dhaka

No. 19.00.0000.530.40.001.23

12 October 2023

From: Md. Mohaiminul Islam
Assistant Secretary (Consular & MRP)
Consular & Welfare Wing, Ministry of Foreign Affairs, Dhaka

To: Atique Mahmud
Assistant Secretary (Consular & MRP)
Consular & Welfare Wing, Ministry of Foreign Affairs, Dhaka

Subject: Administrative order in favour of Mr. Atique Mahmud, Assistant Secretary (Consular & MRP), Consular & Welfare Wing, Ministry of Foreign Affairs, Dhaka for visiting the United Kingdom from 27 October to 04 November 2023.

I am directed to convey the administrative approval of the government in favour of you for visiting the United Kingdom from 27 October to 04 November 2023 or nearby date as part of the delegation led by the Director General (Grade-1) of the Election Commission Secretariat to conduct and provide hands-on training to officers/operators, set-up equipment, establish data connectivity & coordination with the respective High Commission/Assistant High Commission in connection with national identity card issuing program through the Bangladesh High Commission/Bangladesh Assistant High Commission in the United Kingdom to be held from 27 October to 04 November 2023.

02. The terms & conditions of the approval are:

- a. The period of this visit and the time spent for travel and transit will be treated as on duty;
- b. You will be entitled to airfare and other allowances as per existing rules. These expenses will be borne from the relevant budget head of the Ministry of Foreign Affairs (1180101104125-3244101) for the current FY2023-2024. The pay and allowances shall be paid in local currency of Bangladesh;
- c. You will travel to the United Kingdom on 26 October 2023 or nearby date and depart from the United Kingdom on 05 November 2023 or nearby date;
- d. Except emergency cases, you will not stay abroad more than the approved period.

03. This order is issued with the approval of the competent authority.



(Md. Mohaiminul Islam)
Assistant Secretary (Consular & MRP)

No. 19.00.0000.530.40.001.23

12 October 2023

Copy for kind information and necessary action:

1. Director General (Administration), Ministry of Foreign Affairs, Dhaka.
2. Chief Accounts and Finance Officer (Foreign Affairs), 1st 12th floor Govt. Office Building (9th Floor), Segunbagicha, Dhaka
3. Director (FMO/SMO/ FSO/Personnel/Finance), Ministry of Foreign Affairs, Dhaka
4. Senior Assistant Secretary/Assistant Secretary (Personnel-1/ICT/Budget/Cash), Ministry of Foreign Affairs, Dhaka
5. Officer-in-charge (Immigration), Hazrat Shahjalal International Airport, Dhaka
6. Office copy


(Md. Mohaiminul Islam)
Assistant Secretary (Consular & MRP)