

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
West Europe & EU Wing
www.mofa.gov.bd

No. 19.00.0000.455.45.604.17- 599

Date: 16 Vadra 1430
31 August 2023

To : Mr. Mohammad Al Alamul Emam
Director (State Minister's Office), Ministry of Foreign Affairs, Dhaka

From : Ms. Afrin Nahar Lata
Assistant Secretary (West Europe & EU), Ministry of Foreign Affairs, Dhaka

Subject : Administrative approval for official visit to the Netherlands, 04-05 September 2023.

The undersigned is directed to convey the administrative approval of the Government in your favour for visiting the Netherlands on 04-05 September 2023 as part of the Bangladesh delegation led by Hon'ble State Minister for Foreign Affairs to attend the 'Best of Bangladesh in Europe' event and other bilateral meetings with high-level officials of the Netherlands.

02. The terms & conditions of the approval are appended below:

- a. The period of this visit and the time spent for travel and transit will be treated as on duty;
- b. You will be entitled to airfare and other allowances as per rules. These expenses will be borne from the relevant budget head of the Ministry for the FY 2023-2024. The pay and allowances shall be paid in local currency of Bangladesh;
- c. You will travel to the Netherlands on 02 September 2023 or on a nearby date and depart from the Netherlands for Bangladesh on 06 September 2023 or on a nearby date.

03. This order is issued with approval of the competent authority.

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(Afrin Nahar Lata)
Assistant Secretary (WE & EU)
Phone: 47110646
Email: aseurope@mofa.gov.bd

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Copy for kind information and necessary action to: (Not according to Seniority)

- 1) Director General (Administration/WE & EU), Ministry of Foreign Affairs, Dhaka.
- 2) Chief Accounts and Finance Officer, Ministry of Foreign Affairs, 1st 12-floor Govt. Office Building, Segunbagicha, Dhaka
- 3) Director (SMO/FMO /Personnel/Finance/FSO/ DCP (visit)), Ministry of Foreign Affairs, Dhaka.
- 4) Senior Assistant Secretary/Assistant Secretary (P-1/Budget), Ministry of Foreign Affairs, Dhaka
- 5) Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka
- 6) Officer in Charge (Immigration), Hazrat Shahjalal International Airport (HSIA), Dhaka
- 7) Office copy


31.08.2023
(Afrin Nahar Lata)
Assistant Secretary (WE & EU)