

Government of the People's Republic of Bangladesh  
Ministry of Foreign Affairs  
Policy & Organisation Section  
Dhaka


No. 19.00.0000.121.02.010.20(909)/ 961

Date: 03 October 2023

To : Ms. Samia Israt Ronee  
Director (North America)  
Ministry of Foreign Affairs, Dhaka

The undersigned is directed to convey that you have been nominated by the Government of Bangladesh to participate "Global Emerging Leaders for International Cyberspace security Fellowship (GEL-ICS)" reunion program in Kyoto, Japan from 07-15 October 2023 (excluding travel).

02. The terms and conditions are as follows:
- The period of the program and time spent for travel and transit will be treated as on official duty and you will not be entitled to receive any allowances in foreign currency;
  - All the relevant costs of the program (airfare, accommodation and meals) will be borne by the organiser;
  - You will not be allowed to stay abroad more than the approved period;
  - You will have to submit a report along with your certificate to the P&O Section of the Ministry within the 05 (five) working days upon your return after completion of the program;
  - You will depart Dhaka for Japan on 06 October 2023 or nearer date and you will depart from Japan for Dhaka on 15 October 2023 or nearer date after completion of the program;
  - If the duration of the program changes, you will immediately inform the Ministry and follow the instructions received from the Ministry.
03. This order is issued with the approval of the competent authority.



03.10.2023


Sourov Das Gupta Bijoy  
Assistant Secretary (P&O)  
Phone: 02223350908  
Email: aspando@mofa.gov.bd

No. 19.00.0000.121.02.010.20(909)/ 461

Date: 03 October 2023

**Copy for kind information to (not in order of seniority):**

- Director General (Administration/North America), Ministry of Foreign Affairs, Dhaka
- Chief Accounts & Finance Officer, Ministry of Foreign Affairs, Segunbagicha, Dhaka
- Director (FMO/SMO/FSO/ Personnel/P&O/Finance/North America), Ministry of Foreign Affairs, Dhaka
- Senior Assistant Secretary/ Assistant Secretary (SSA/P-1/Budget/Cash), Ministry of Foreign Affairs, Dhaka
- Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka (Along with the request to publish on the Ministry's website)
- Officer in Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka
- Embassy of the People's Republic of Bangladesh, Tokyo, Japan
- Office copy



03.10.2023

Sourov Das Gupta Bijoy  
Assistant Secretary (P&O)