

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
Budget Section

No. 19.00.0000.115.20.231.21- 449

Date: 28 January 2024

To:

Mr. Md. Abu Rihan

Assistant Secretary

Ministry of Foreign Affairs

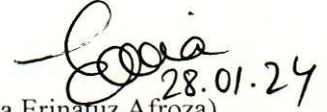
Subject: The government's approval for travelling to the Bangladesh High Commission in Nairobi, Kenya for the implementation of iBAS++

The undersigned is directed to convey the government's approval in favour of you to travel to the Bangladesh High Commission in Nairobi, Kenya for the purpose of implementation of iBAS++ (Integrated Budget & Accounting System) at the Bangladesh Missions located in Africa from 11-20 February 2024 or a nearer date.

02. Terms and conditions of the visit:

- a) You will start your journey for Nairobi, Kenya on a convenient date nearer to 11 February 2024 and return on a convenient date nearer to 20 February 2024.
- b) The period of the visit and the time spent for travel and transit will be treated as on duty.
- c) You will draw your pay and allowance in BDT.
- d) All expenses related to the visit will be borne from the Ministry's budget head '3244101-Travel Expenses' under institutional code '1180101-104125'.
- e) You will not be allowed to stay abroad for more than the approved period.

03. The order is issued with the approval of the competent authority.



(Ms. Umma Erinatuz Afroza)
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Copy: For Kind information/ Necessary Action (not according to seniority):

1. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka;
2. Director General (Administration), Ministry of Foreign Affairs, Dhaka;
3. Chief Accounts and Finance Officer (Foreign Affairs), Office of the Chief Accounts and Finance Officer, 1st 12 Storied Govt. Office building (8th Floor), Segunbagicha, Dhaka;
4. Head of Chancery, Bangladesh Embassy, Nairobi, Kenya;
5. Assistant Secretary (ICT) [With the request to publish on Ministry's website]/ Assistant Secretary (Cash/ Accounts), Ministry of Foreign Affairs, Dhaka;
6. Officer in Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka;
7. Office Copy.