

Government of the People's Republic of Bangladesh  
Ministry of Foreign Affairs  
United Nations Wing  
Dhaka

Date: 13 July 2023

No. 19.00.0000.204.39.543.06/427

From: Suborna Shamim  
Assistant Secretary (UN), Ministry of Foreign Affairs, Dhaka

To: Rashed Ahmed  
Assistant Secretary (UN-HR), Ministry of Foreign Affairs, Dhaka

The Government of Bangladesh has nominated you to participate in the Delegates Programme during the **54<sup>th</sup> session of the Human Rights Council** to be organized by the LDCs/SIDS Trust Fund Secretariat in Geneva, Switzerland. You are allowed to travel to Geneva for attending the Delegates Programme, scheduled to be held from 06 September 2023 to 13 October 2023.

02. Terms and Conditions are as follows:

- i. The period of the programme and time spent for travel and transit will be treated as on official duty;
- ii. The expenses associated with this visit will be borne by host organization;
- iii. You will not be allowed to stay abroad more than the approved period;
- iv. You will depart Dhaka for Geneva on **04 September 2023** or nearby date and you will leave Geneva for Dhaka on **14 October 2023** or nearer date after completion of the programme;

03. This order is issued with the approval of the competent authority.

*Suborna* 13/07/23  
(Suborna Shamim)  
Assistant Secretary (UN)  
Phone: 47110653

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**Copy for kind information and necessary action (not according to seniority):**

1. Director General (United Nations/Administration/Foreign Minister's Office), Ministry of Foreign Affairs, Dhaka.
2. Chief Accounts & Finance Officer, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. Director (State Minister's Office/Foreign Secretary's Office/United Nations-Human Rights/United Nations/Personnel/Finance), Ministry of Foreign Affairs, Dhaka.
4. Executive Director, Hazrat Shahjalal International Airport (HSIA), Dhaka
5. Senior Assistant Secretary/Assistant Secretary (P-1/Budget/Cash), Ministry of Foreign Affairs, Dhaka.
- ✓ 6. Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka (Along with the request for publication on the Ministry's website)
7. Mr. Rashed Ahmed, Assistant Secretary (UN-HR), Ministry of Foreign Affairs, Dhaka.
8. Officer in Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka.
9. Office copy.

*Suborna* 13/07/23  
(Suborna Shamim)  
Assistant Secretary (UN)