

People's Republic of Bangladesh
Ministry of Foreign Affairs
Administration Wing
Budget Section
Dhaka
www.mofa.gov.bd

No. 19.00.0000.115.20.231.21-352

Date: 29 October 2023

To:

01. Ms. Mst Nazneen Sultana, Deputy Secretary, Finance Division, Ministry of Finance
02. Mr. Istiaque Uddin Ahmed, Director (Finance), Ministry of Foreign Affairs
03. Mr. Mohammed Kabir Hossain, CPFA, Additional Controller General of Accounts (Accounts & Procedure), Office of the Controller General of Accounts, Finance Division, Ministry of Finance.
04. Mr. Md. Nazrul Islam, Consultant (iBAS++ implementation), BACS & iBAS++, SPFMS, Finance Division
05. Ms. Farha Diba, Junior IT Consultant, BACS & iBAS++, SPFMS, Finance Division


Subject: Government's Order for traveling to Bangkok, Thailand for implementation of iBAS++

The undersigned is directed to convey the Government's approval in favor of you to travel to Bangkok, Thailand for the purpose of implementation of iBAS++ (Integrated Budget & Accounting System) at the Bangladesh Missions located in South East Asia from 12-22 November 2023 (including travel date).

02. Terms and conditions of the visit:

- a) You will start your journey for Bangkok, Thailand on 12 November 2023 and return on 22 November 2023 or on a nearer date.
- b) The period of the visit and the time spent for travel and transit will be treated as on duty.
- c) You will draw your pay and allowances in BDT.
- d) All expenses related to the visit will be borne from Ministry of Foreign Affairs budget head '3244101-Travel Expenses' under institutional code '1180101-104125'.
- e) You will not be allowed to stay abroad more than the approved period.

03. The order is issued with the approval of the competent authority.

 29.10.23.
(Maruf Ahmed)
Assistant Secretary (Budget)
Phone: +8802223351418
E-mail: budget@mofa.gov.bd

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Copy: For Kind information/ Necessary Action (not according to seniority):

01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka;
02. Finance Secretary (Senior Secretary), Finance Division, Ministry of Finance, Dhaka;
03. Controller General of Accounts, Office of the Controller General of Accounts, Accounting Building (2nd Gate), 2nd Floor, Segunbagicha, Dhaka;

04. Additional Secretary (Budget-1) & National Programme Coordinator (BACS & iBAS++), Ministry of Finance, Bangladesh Secretariat, Dhaka;
05. Director General (Administration), Ministry of Foreign Affairs, Dhaka;
06. Director General (Consular & Welfare) [with a request to issue a note verbale to Royal Thai Embassy]
07. Chief Accounts and Finance Officer (Foreign Affairs), Office of the Chief Accounts and Finance Officer, 1st 12 Storied Govt. Office building (8th Floor), Segunbagicha, Dhaka;
08. Head of Chancery, Bangladesh Embassy, Bangkok, Thailand;
09. Assistant Secretary (ICT) [With request to publish in Ministry's website]/ Assistant Secretary (Cash/ Accounts), Ministry of Foreign Affairs, Dhaka;
10. Officer in Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka;
11. Office Copy.

Signed-
(Maruf Ahmed)
Assistant Secretary (Budget)