

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
West Europe & EU Wing
www.mofa.gov.bd

No. 19.00.0000.455.53.803.17/340

Date: 27 Boishakh 1430
10 May 2023

To : Mr. Divine Wealth Chakma
Assistant Secretary (West Europe & EU), Ministry of Foreign Affairs, Dhaka

From : Ms. Most. Afrin Nahar Lata
Assistant Secretary (West Europe & EU), Ministry of Foreign Affairs, Dhaka

Subject : Administrative order of visit to Belgium on 22-23 May 2023

Sir,

As directed, I am granting the administrative approval in favour of you for visiting Belgium for attending the "Workshop on the Returnee Case Management System" that will be held at Brussels, Belgium on 22-23 May 2023.

02. The terms & conditions of the approval are:
- The period of this visit and the time spent for travel and transit will be treated as on duty;
 - The International Organization for Migration (IOM) will bear airfare, accommodation and subsistence cost.
 - You will be entitled to other allowances as per relevant rules. These expenses will be borne from the relevant budget head of the Ministry of Foreign Affairs' FY2022-2023 budget. The pay and allowances shall be paid in local currency of Bangladesh;
 - You will travel to Belgium on 21 May 2023 or nearby date and depart from the Belgium for Bangladesh on 24 May 2023 or nearby date;
 - Except emergency cases, you will not stay abroad more than the approved period.
03. This order is issued with the approval of the competent authority.

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(Most. Afrin Nahar Lata)
Assistant Secretary
Phone: 47110646
Email: aseurope@mofa.gov.bd

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Copy for kind information and necessary action to: (Not according to Seniority)

- 1) Director General (Administration/FMO), Ministry of Foreign Affairs, Dhaka.
- 2) Chief Accounts and Finance Officer, Ministry of Foreign Affairs, 1st 12-floor Govt. Office Building, Segunbagicha, Dhaka
- 3) Director (SMO/Personnel/Finance/FSO, DCP (visit)), Ministry of Foreign Affairs, Dhaka.
- 4) Senior Assistant Secretary/Assistant Secretary (P-1/Budget), Ministry of Foreign Affairs, Dhaka
- 5) Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka
- 6) Officer in Charge (Immigration), Hazrat Shahjalal International Airport (HSIA), Dhaka
- 7) Office copy

Afrin
10.05.2023
(Most. Afrin Nahar Lata)
Assistant Secretary