

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
North America Wing
Dhaka

No. 19.00.0000.445.36.002.23.109

Date: 05 April 2023

To : Chief Accounts and Finance Officer
Ministry of Foreign Affairs
Segunbagicha, Dhaka.

Mr. Md. Emdadul Islam Chowdhury, Director General (Foreign Minister's Office), Ministry of Foreign Affairs will travel to USA during 09-12 April 2023 as a member of Bangladesh delegation to attend the Ministerial-level meeting to be held between Hon'ble Foreign Minister of Bangladesh and US Secretary of State and other official engagements, under the terms and conditions described in para-02.

02. Terms & Conditions:

- He will travel to USA on 08 April 2023 or nearby date and depart from USA for Bangladesh on 12 April 2023 or nearby date;
- The period of this visit and the time spent for travel and transit will be treated as on duty;
- He will draw his pay and allowances in local currency of Bangladesh;
- All expenditures (airfare, accommodation, meals and visa fees (if any), etc.) related to the participation will be borne by the relevant budget head of FY 2022-23 of the Ministry of Foreign Affairs;
- He will not be allowed to stay abroad for more than the approved period.

03. This order is issued with the approval of the competent authority.


(Mst. Mir Nurani Rupoma) 05/04/23
Senior Assistant Secretary (North America)
Phone: 02-223387024
E-mail: asamericas@mofa.gov.bd

Copy for kind information and necessary action to: (Not according to Seniority):

1. Director General (NA/Administration), Ministry of Foreign Affairs, Dhaka.
2. Mr. Md. Emdadul Islam Chowdhury, Director General (Foreign Minister's Office), Ministry of Foreign Affairs.
3. Director (SMO/NA/Personnel/Finance/FSO), Ministry of Foreign Affairs, Dhaka.
4. Head of Chancery, Embassy of the People's Republic of Bangladesh, Washington DC.
5. Executive Director, Hazrat Shahjalal International Airport (HSIA), Dhaka.
6. Senior Assistant/Assistant Secretary (P1/ICT/Budget/Consular), Ministry of Foreign Affairs, Dhaka.
7. Officer in Charge (Immigration), Hazrat Shahjalal International Airport (HSIA), Dhaka.
8. Assistant Commissioner (Customs), Hazrat Shahjalal International Airport (HSIA), Dhaka.
9. Office copy.