

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
SAARC and BIMSTEC Wing
SAARC Section
Dhaka

No. 19.00.0000.312.35.005.17/160

Date: 07 September 2023

To: Chief Accounts Finance Officer
Ministry of Foreign Affairs,
Segunbagicha, Dhaka

Subject: Sanction in favour of Ms. Falgunee Bagchi, Assistant Secretary (SAARC), Ministry of Foreign Affairs, to attend the workshop on Study on Harmonization of 8-digit HS Tariff Lines of SAARC Member States under the ADB's current TA for SAARC

The undersigned is directed to convey the sanction of the Government in favour of Ms. Falgunee Bagchi who has been nominated by the Government of Bangladesh to participate in the workshop on Study on Harmonization of 8-digit HS Tariff Lines of SAARC Member States under ADB's current TA for SAARC, which will be held at Colombo in Sri Lanka on 11-12 September 2023 under the following terms and conditions:

- 1) The period of the program and time spent for travel and transit will be treated as on official duty and you will not be entitled to receive any allowance in foreign currency;
- 2) All relevant costs of the program (airfare, accommodation, DSA, transport and meals) will be borne by the host organization;
- 3) You will not be allowed to stay abroad more than the approved period;
- 4) You will depart Dhaka for Sri Lanka on 10 September 2023 or at a nearer date and depart Sri Lanka for Dhaka on 13 September 2023 or at a nearer date upon completion of the program;
- 5) You will have to submit a brief report on your participation within 15 days of your return from Sri Lanka;
- 6) The order is issued with the approval of the competent authority;

(Md. Shah Alom Khokon)
Director (SAARC & BIMSTEC)
Tel. No: 02223389538
E- mail: dirsarc@mofa.gov.bd

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Copy for kind information to (not in order of seniority):

1. Director General (Administration/SAARC & BIMSTEC), Ministry of Foreign Affairs, Dhaka;
2. Chief Accounts & Finance Officer, Ministry of Foreign Affairs, Dhaka;
3. Director (FMO/SMO/FSO/Personnel/Finance/SAARC & BIMSTEC), Ministry of Foreign Affairs, Dhaka;
4. SAS/ AS (Budget/Cash), Ministry of Foreign Affairs, Dhaka;
5. Ms. Falgunee Bagchi, Assistant Secretary (SAARC), Ministry of Foreign Affairs, Dhaka;
6. AS (ICT), Ministry of Foreign Affairs, Dhaka (Along with the request for publication on the website);
7. Officer in Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka;
8. Bangladesh High Commission, Colombo, Sri Lanka;
9. Office Copy.

(Md. Shah Alom Khokon)
Director (SAARC & BIMSTEC)