

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

Ministry of Foreign Affairs

Dhaka

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Memo no: 19.00.0000.151.99.001.19/13

Date: 08.04.2022

Invitation for Tender (OTM)

The undersigned is inviting Tender from eligible Tenders. The details of Tender are given below:

1	Ministry/Division	Ministry of Foreign Affairs
2	Procuring Entity Name	General Service Wing, Ministry of Foreign Affairs
3	Invitation for	Procurement of Tea to be distributed by Bangladesh Envoys Abroad
4	Invitation Reference No	19.00.0000.151.99.001.19(A)
KEY INFORMATION		
5	Procurement Method	Open Tender Method (OTM) (National)
FUNDING INFORMATION		
6	Budget and Source of Funds	GOB
PARTICULAR INFORMATION		
7	Tender Package Name	Procurement of Tea
8	Tender Publication Date	08 April 2022
9	Tender Last Selling Date	19 April 2022
10	Tender Closing Date and Time	20 April 2022 at 12:00 noon
11	Tender Opening Date and Time	20 April 2022 at 02:00 noon
12	Name and Address of the Offices	Ministry of Foreign Affairs, 1 Segunbagicha, Dhaka-1000.
	Selling Tender Document	General Service Wing, Ministry of Foreign Affairs, 1 Segunbagicha, Dhaka-1000.
	Receiving Tender Document	General Service Wing, Ministry of Foreign Affairs, 1 Segunbagicha, Dhaka-1000.
	Opening Tender Document	UNCLOS Conference Room, Ministry of Foreign Affairs
	Price Tender Document	Each set Tk.1500/-(non-refundable).
INFORMATION FOR TENDER		
13	Eligibility of Tender	a) Valid Trade License b) Latest income tax certificate c) Valid VAT registration certificate d) Bank solvency certificate e) Bank statement up to March 2022 f) National Id card with copy PP size color photograph g) Experience of related work for two years.
PROCURING ENTITY DETAILS		
14	Designation of Official Inviting Tender	Director (General Service)
15	Address of Official Inviting Tender	Room no. 108, General Service Wing, Ministry of Foreign Affairs, 1, Segunbagicha, Dhaka-1000
16	Special Instruction	All other instructions are described in the tender documents
17	The procuring entity reserves the right to accept or reject all Tenders or annual the tenders proceedings	


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