

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
Administration Wing
Policy and Organisation Section
Dhaka

No: 19.00.0000.121.02.114.20(990)/ 101

27 February 2023

From: Md. Mohaiminul Islam
Assistant Secretary (P&O)
Ministry of Foreign Affairs, Dhaka

To: Md. Shafiq Uddin
Assistant Secretary (FSA)
Ministry of Foreign Affairs, Dhaka

Subject: Government approval in favour of Md. Shafiq Uddin, Assistant Secretary (FSA) of the Ministry of Foreign Affairs, Dhaka to attend in the training programme titled "2023 Korean Language and Cultural Program for Diplomats" organised by the Government of the Republic of Korea (Korean Foundation) to be held in Korea from 08th March-31st May 2023.

The undersigned is directed to convey government's approval in favour of you to participate in the aforementioned training programme to be held in Korea from 08th March-31st May 2023.

02. Conditions for mentioned sanction order are listed below:

a) During this official visit you will be considered to be on duty.

b) You will leave Dhaka for Korea on or near 08th March 2023 to join the above mentioned training programme and will leave Korea for Dhaka on or after 31st May 2023 after attending the course. You can not stay beyond the approved time period.

c) You have to Submit a report in prescribed form within 05(Five) working days and failure to do so will be considered as outstay in your part and necessary action will be taken.

d) You will not get any percentage of your salary in foreign currency.

e) Expenses for participating in the above tour will be borne by the organising body. In addition, other related expenditure will be borne by the Ministry of Foreign Affairs from the relevant budget head [(1180101-104125-3231301, training)] of the 2022-2023 fiscal year budget.

03. The order is issued with the approval of the competent authority.

Md. Mohaiminul Islam
Assistant Secretary (P&O)
27 February 2023

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Copy for kind information (not according to seniority):

1. Director General (Administration), Ministry of Foreign Affairs, Dhaka
2. Chief Accounts & Finance Officer, Ministry of Foreign Affairs, 1st 12 Storied Government Office Building (9th floor), Segunbagicha, Dhaka.
3. Director (P& O/ Personnel/ Finance-1/ FSA), Ministry of Foreign Affairs, Dhaka
4. Senior Assistant Secretary /Assistant Secretary (Personnel-1/ Budget/ Cash), Ministry of Foreign Affairs, Dhaka
5. Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka (With a request to publish on the Ministry's website).
6. Officer in Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka
7. Personal Document of the concerned officer
8. Office copy

Md. Mohaiminul Islam
Assistant Secretary (P&O)