

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
Recruitment & Training Section
Dhaka

No. 19.00.0000.124.02.003.20(902)/ 395

Date: 24 June 2024


To : Mr. Zakaria Bin Amjad
Senior Assistant Secretary
Ministry of Foreign Affairs, Dhaka.

The undersigned is conveying the Government of the People's Republic of Bangladesh's approval in your favour, for deputation (on higher studies) from 28 June 2024–31 May 2025 (excluding travel time) for studying "Master of Public Health (MPH)" at John Hopkins University, USA.

02. The Terms and Conditions are as follows:

- (i) The period of the course and time spent for travel and transit will be treated as on official duty and you will not be entitled to receive any allowances in foreign currency;
- (ii) You will be entitled to full salary and allowances during your deputation period and you will draw your salary and allowances in local currency;
- (iii) There will be no financial contribution from the Ministry for all expenses incurred by higher education including air fare;
- (iv) You will not be allowed to stay abroad more than the approved period;
- (v) Upon your return, you will not be nominated again for higher studies till completion of 01 (one) year in service. This condition shall not be applied for PhD and post-doctoral research;
- (vi) You will have to submit a report along with your degree certificate to the R&T Section of the Ministry within the 05 (five) working days upon your return after completion of the course;
- (vii) You will depart Dhaka on 27 June 2024 or nearer date and you will depart for Dhaka on 31 May 2025 or nearer date after completion of the course;
- (viii) If the duration of the course changes, you will immediately inform the Ministry and follow the instructions received from the Ministry; and
- (ix) You have to report to the personnel-1 section of the Ministry immediately after your arrival in Bangladesh.

03. This order is issued with the approval of the competent authority.



(Marjan Begum)

Senior Assistant Secretary (R&T)

☎: 02223350908

E-mail: aspando@mofa.gov.bd

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Copy for kind information to (not in order of seniority):

1. Director General (Administration), Ministry of Foreign Affairs, Dhaka.
2. Director (FMO/FSO/ Personnel/P&O/Finance), Ministry of Foreign Affairs, Dhaka
3. Chief Accounts & Finance Officer (Ministry of Foreign Affairs), Segunbagicha, Dhaka.
4. Senior Assistant Secretary/Assistant Secretary (SSA/P-1/MRP & Consular/Budget/Cash), Ministry of Foreign Affairs, Dhaka.
5. Head of Chancery, Bangladoot, Washington DC.
6. Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka (Along with the request for publication on the Ministry's website).
7. Assistant Commissioner (Customs), Dhaka Custom House, Dhaka.
8. Officer in Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka.
9. Office copy.



(Marjan Begum)

Senior Assistant Secretary (R&T)