

[Substituted with same memo number and date]

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
Administration Wing
Recruitment & Training Section

No.19.00.0000.121.02.087.20(909)/477

10 October 2023

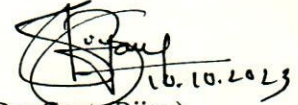
To: Mr. Atique Mahmud
Assistant Secretary
Ministry of Foreign Affairs, Dhaka

The undersigned is issuing Government of People's Republic of Bangladesh's approval for you to participate in the program of the forty-fourth session of the Universal Periodic Review Working Group scheduled to be held from 6-17 November 2023 in Geneva, Switzerland.

02. The terms and conditions are as follows:

- The period of the program and time spent for travel and transit will be treated as on official duty and you will not be entitled to receive salary and any allowances in foreign currency;
- The airfare and subsistence allowance will be borne by organization and others expenses will be borne by the relevant budget head of this Ministry;
- You will not be allowed to stay abroad more than the approved period;
- You will have to submit a report to the Recruitment and Training Section of the Ministry within the 05 (five) working days upon your return after completion of the course;
- You will depart Dhaka for Geneva on 5 November 2023 or nearer date and start for Dhaka on 17 November 2023 or nearer date after completion of the course.

03. This order is issued with the approval of the competent authority.



(Surov Das Gupta Bijoy)
Assistant Secretary (P&O)

☎: 02223350908

E-mail: aspando@mofa.gov.bd

No.19.00.0000.121.02.087.20(909)/477

10 October 2023

Copy for kind information (not according to gradation):

1. Director General (Administration/Consular & Welfare), Ministry of Foreign Affairs, Dhaka.
2. Director (FMO/SMO/FSO/Personnel/P&O/Finance/Consular & MRP), Ministry of Foreign Affairs, Dhaka.
3. Chief Accounts & Finance Officer, Ministry of Foreign Affairs, 1st 12 Storied Government Office Building (9th floor), Segunbagicha, Dhaka.
4. Senior Assistant Secretary/Assistant Secretary (P-I/SSA/P&O/Consular/Audit & Pension/Budget/ ICT/ Cash), Ministry of Foreign Affairs, Dhaka.
5. Head of Chancery, B'doot Geneva, Switzerland.
6. Office Copy.



(Surov Das Gupta Bijoy)
Assistant Secretary (P&O)