

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
Administration Wing
Recruitment & Training Section

No. 19.00.0000.121.02.053.20 (952)/ ৭০

25 July 2024

- To:
1. Ms. Marjan Begum, Senior Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 2. Mr. Muhammad Sajjad Hossain, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 3. Mr. Nur Alam Hossain Farhad, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 4. Ms. Nawshin Raha Haque, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 5. Mr. Zawad Amin, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 6. Mr. Azazul Ansary Zimy, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 7. Mr. Muarifulah, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 8. Mr. Md. Moudud Hasan, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 9. Mr. Kuntal Biswas, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 10. Mr. Md. Shahadat Hossain, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 11. Ms. Anurima Jahangir, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 12. Mr. Md. Shopan Talukder, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 13. Mr. Pranab Kumar Paul, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 14. Mr. Sajjad Hosen, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 15. Mr. Md. Waheeduzzaman Zahid, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 16. Ms. Sabannuma Sultan, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 17. Mr. Mohammad Alimuzzaman, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 18. Mr. Md. Asif Khan Pranto, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 19. Mr. Isthiak Ahmed, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 20. Mr. Imran Ahmed Shakeer, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 21. Mr. Anik Das, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 22. Mr. Md. Raihan Hossain, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 23. Mr. Md. Zahid Hasan, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 24. Mr. Md. Arifur Rahman, Assistant Secretary, Ministry of Foreign Affairs, Dhaka;
 25. Mr. Md. Abdur Rakib, Assistant Secretary, Ministry of Foreign Affairs, Dhaka.

The undersigned is directed to convey that you all have been nominated by the Government of People's Republic of Bangladesh to participate in the Study and Exchange program organised by the Chinese government from 29 July to 09 August 2024 in China (excluding travel).

02. The terms and conditions are as follows:

- The period of the program and time spent for travel and transit will be treated as on official duty and you will not be entitled to receive salary and any allowances in foreign currency;
- Round trip airfare and local hospitality will be borne by organization and others expenses (pocket allowance, transit allowance, terminal charges etc.) will be incurred by the relevant budget head of this Ministry;
- You will not be allowed to stay abroad more than the approved period;
- You will have to submit a report to the Recruitment and Training Section of the Ministry within the 05 (five) working days upon your return after completion of the training;
- You will depart Dhaka for China on 28 July 2024 or nearer date and start for Dhaka on 10 August 2024 or nearer date after completion of the training.

03. This order is issued with the approval of the competent authority.



(Sabuj Ahmed)
Director (P&O)

E-mail: dirpno@mofa.gov.bd

No. 19.00.0000.121.02.053.20 (952)/470

25 July 2024

Copy for kind information (not in order of seniority):

1. Rector, Foreign Service Academy, Ministry of Foreign Affairs, Dhaka;
2. Additional Foreign Secretary (Bilateral-East and West), Inspector General of Missions, Ministry of Foreign Affairs, Dhaka;
3. Director General (Administration/UN/EAP/SA/Africa/MEA/PD/Myanmar/Consular & Welfare/West Asia/IO/ITIT/SAARC & BIMSTEC)/Chief of Protocol, Ministry of Foreign Affairs, Dhaka;
4. Director (FMO/FSO/Personnel/P&O/Finance/FSA/UN/SA-1/Africa/MEA/PD/Myanmar/Consular/Welfare/WA/IO/ITIT/SAARC)/DCP (Policy/Mission Service), Ministry of Foreign Affairs, Dhaka;
5. Chief Accounts & Finance Officer, Ministry of Foreign Affairs, 1st 12 Storied Government Office Building (9th floor), Segunbagicha, Dhaka;
6. Head of Chancery, B'doot, Beijing, China;
7. Senior Assistant Secretary/Assistant Secretary (P-I/SSA/Audit & Pension/Budget/Cash/ FSA/UN/SA-1/Africa/MEA-1 & 2/PD/Myanmar/Consular/Welfare/WA/IO/ITIT/SAARC/Mission Service/Policy), Ministry of Foreign Affairs, Dhaka;
8. Assistant Secretary (Consular & MRP), Ministry of Foreign Affairs, Dhaka (Along with the request to issue Note Verbale);
9. Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka (Along with the request to publish on the Ministry's website);
10. Assistant Commissioner (Customs), Dhaka Custom House, Dhaka;
11. Officer in Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka;
12. Office Copy.



(Sabuj Ahmed)
Director (P&O)