

People's Republic of Bangladesh  
Ministry of Foreign Affairs  
Administration Wing  
Budget Section  
Dhaka  
www.mofa.gov.bd

No. 19.00.0000.115.20.231.21-359

Date: 09 November 2023

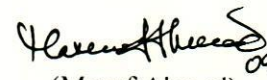
To:

01. **Mr. Maruf Ahmed**, Assistant Secretary (Budget), Ministry of Foreign Affairs
02. **Mr. Md Robeul Islam Badhon**, Auditor, Office of the Chief Accounts and Finance Officer (Foreign Affairs), Ministry of Foreign Affairs.

**Subject: Government's approval for travelling to Bangladesh Embassy in Bangkok, Thailand for implementation iBAS++**

The undersigned is directed to convey the Government's approval in favour of you to travel to Bangkok, Thailand for the purpose of implementation of iBAS++ (Integrated Budget & Accounting System) at the Bangladesh Missions located in South East Asia from 12-22 November 2023 (11 days) or a nearer date.

02. Terms and conditions of the visit:
  - a) You will start your journey for Bangkok, Thailand on a convenient date nearer to 11 November 2023.
  - b) The period of the visit and the time spent on travel and transit will be treated as on duty.
  - c) You will draw your pay and allowance in BDT.
  - d) All expenses related to the visit will be borne from Ministry's budget head '**3244101-Travel Expenses**' under institutional code '**1180101-104125**'.
  - e) You will not be allowed to stay abroad more than the approved period.
03. The order is issued with the approval of the competent authority.

  
09.11.23.

(Maruf Ahmed)  
Assistant Secretary (Budget)  
Phone: +8802223351418  
E-mail: budget@mofa.gov.bd

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**Copy: For Kind information/ Necessary Action (not according to seniority):**

01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka;
02. Secretary, Finance Division, Ministry of Finance, Dhaka;
03. Controller General of Accounts, Office of the Controller General of Accounts, Accounting Building (2<sup>nd</sup> Gate), 2<sup>nd</sup> Floor, Segunbagicha, Dhaka;
04. Additional Secretary (Budget-1) & National Programme Coordinator (BACS & iBAS++), Ministry of Finance, Bangladesh Secretariat, Dhaka;
05. Director General (Administration), Ministry of Foreign Affairs, Dhaka;

06. Chief Accounts and Finance Officer (Foreign Affairs), Office of the Chief Accounts and Finance Officer, 1<sup>st</sup> 12 Storied Govt. Office building (8<sup>th</sup> Floor), Segunbagicha, Dhaka;
07. Head of Chancery, Bangladesh Embassy, Bangkok, Thailand;
08. Assistant Secretary (ICT) [With request to publish in Ministry's website]/ Assistant Secretary (Cash/ Accounts), Ministry of Foreign Affairs, Dhaka;
09. Officer in Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka;
10. Office Copy.

*Signed-*  
(Maruf Ahmed)  
Assistant Secretary (Budget)