

People's Republic of Bangladesh
Ministry of Foreign Affairs
Administration Wing
Budget Section
Dhaka
www.mofa.gov.bd

No. 19.00.0000.115.20.231.21- 354

Date: 05 November 2023

To:

01. **Mr. Mohammed Jamil Ahmed**, Chief Accounts and Finance Officer (Foreign Affairs), Office of the Chief Accounts and Finance Officer (Foreign Affairs), Ministry of Foreign Affairs.


Subject: Government's approval for travelling to Bangladesh Embassy in Bangkok, Thailand for implementation iBAS++

The undersigned is directed to convey the Government's approval in favour of you to travel to Bangkok, Thailand for the purpose of implementation of iBAS++ (Integrated Budget & Accounting System) at the Bangladesh Missions located in South East Asia from 12-22 November 2023 (11 days) or a nearer date.

02. Terms and conditions of the visit:

- a) You will start your journey for Bangkok, Thailand on a convenient date nearer to 11 November 2023.
- b) The period of the visit and the time spent for travel and transit will be treated as on duty.
- c) You will draw your pay and allowance in BDT.
- d) All expenses related to the visit will be borne from Ministry's budget head '3244101-Travel Expenses' under institutional code '1180101-104125'.
- e) You will not be allowed to stay abroad more than the approved period.

03. The order is issued with the approval of the competent authority.


(Maruf Ahmed) 05-11-23
Assistant Secretary (Budget)
Phone: +8802223351418
E-mail: budget@mofa.gov.bd

Copy: For Kind information/ Necessary Action (not according to seniority):

01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka;
02. Finance Secretary (Senior Secretary), Finance Division, Ministry of Finance, Dhaka;
03. Controller General of Accounts, Office of the Controller General of Accounts, Accounting Building (2nd Gate), 2nd Floor, Segunbagicha, Dhaka;
04. Additional Secretary (Budget-1) & National Programme Coordinator (BACS & iBAS++), Ministry of Finance, Bangladesh Secretariat, Dhaka;
05. Director General (Administration), Ministry of Foreign Affairs, Dhaka;
06. Chief Accounts and Finance Officer (Foreign Affairs), Office of the Chief Accounts and Finance Officer, 1st 12 Storied Govt. Office building (8th Floor), Segunbagicha, Dhaka;
07. Head of Chancery, Bangladesh Embassy, Bangkok, Thailand;

08. Assistant Secretary (ICT) [With request to publish in Ministry's website]/ Assistant Secretary (Cash/ Accounts), Ministry of Foreign Affairs, Dhaka;
09. Officer in Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka;
10. Office Copy.

Signed-
(Maruf Ahmed)
Assistant Secretary (Budget)