

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
West Europe & EU Wing
www.mofa.gov.bd

No. 19.00.0000.455.53.803.17/342

Date: 27 Boishakh 1430
11 May 2023

To : Mohammad Abdus Sattar
System Analyst, Special Branch, Bangladesh Police, Dhaka

From : Ms. Most. Afrin Nahar Lata
Assistant Secretary (West Europe & EU), Ministry of Foreign Affairs, Dhaka

Subject : Administrative order of visit to Belgium on 22-23 May 2023

Sir,

As directed, I am granting the administrative approval in favour of you for visiting Belgium for attending the "Workshop on the Returnee Case Management System" that will be held at Brussels, Belgium on 22-23 May 2023.

02. The terms & conditions of the approval are:
- The period of this visit and the time spent for travel and transit will be treated as on duty;
 - The International Organization for Migration (IOM) will bear airfare, accommodation and subsistence cost.
 - You will be entitled to other allowances as per relevant rules. These expenses will be borne from the relevant budget head of your Ministry's FY2022-2023 budget. The pay and allowances shall be paid in local currency of Bangladesh;
 - You will travel to Belgium on 21 May 2023 or nearby date and depart from the Belgium for Bangladesh on 24 May 2023 or nearby date;
 - Except emergency cases, you will not stay abroad more than the approved period.
03. This order is issued with the approval of the competent authority.


11.05.2023
(Most. Afrin Nahar Lata)
Assistant Secretary
Phone: 47110646
Email: aseurope@mofa.gov.bd

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Copy for kind information and necessary action to: (Not according to Seniority)

- 1) Director General (WE&EU), Ministry of Foreign Affairs, Dhaka.
- 2) Additional DIG (Immigration), Special Branch, Bangladesh Police, Dhaka
- 3) Police Super (Administration), Special Branch, Bangladesh Police, Dhaka
- 4) Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka
- 5) Officer in Charge (Immigration), Hazrat Shahjalal International Airport (HSIA), Dhaka
- 6) Office copy


11.05.2023
(Most. Afrin Nahar Lata)
Assistant Secretary