

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
Dhaka

No.19.00.0000.225.31.601.05/306

02 July 2023

From: Md. Shakil Sahrrior
Director (International Organizations)
Ministry of Foreign Affairs, Bangladesh
To: Shaila Shama
Senior Assistant Secretary (IO)
Ministry of Foreign Affairs, Bangladesh

Subject: Government approval in favour of Ms. Shaila Shama, Senior Assistant Secretary (International Organizations) Ministry of Foreign Affairs, Dhaka to participate in the OIC-CA 2023 themed "Embracing Diversity and Harmony for a Brighter Future" to held on 7-14 July 2023 in DKI Jakarta Province and East Kalimantan Province in Indonesia.

The undersigned is directed to convey Government's approval in favour of you to participate in the OIC-CA 2023 themed "Embracing Diversity and Harmony for a Brighter Future" to held on 7-14 July 2023 in DKI Jakarta Province and East Kalimantan Province in Indonesia.

02. Terms & Conditions of the Visit:

- (i) This official visit shall be deemed to be on duty.
- (ii) You will leave Dhaka for Jakarta on or near 06 July 2023 to attend the programme and will leave Jakarta for Dhaka on or after 15 July 2023 or nearer date. You cannot stay abroad beyond the approved period.
- (iii) Local hospitality (accommodation & local transportation) will be provided by the OIC and host country for attending the programme. In addition, other related expenditures will be borne by the Ministry of Foreign Affairs from the relevant budget head of the 2023-24 FY. You are not entitled to draw any part of the allowance in foreign currency.
- (iv) The order is issued with the approval of the competent authority.



(Md. Shakil Sahrrior)

Director (International Organizations)

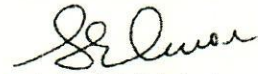
Phone: 9554231

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Copy for kind information:

1. Director General (International Organizations/Administration/FMO), Ministry of Foreign Affairs, Dhaka
2. Chief Accounts and Finance Officer (Foreign Affairs), Segunbagicha, Dhaka
3. Director (SMO/FSO/Finance/Personnel), Ministry of Foreign Affairs, Dhaka
5. Director, Hazrat Shahjalal International Airport, Dhaka
6. Senior Assistant Secretary (Personnel-1/Budget/Cash/ICT), Ministry of Foreign Affairs, Dhaka
7. Office File.



(Md. Shakil Sahrrior)

Director (International Organizations)