

[to be replaced on the same date & issue no]

Government of the People's Republic of Bangladesh  
Ministry of Foreign Affairs  
SAARC and BIMSTEC Wing  
SAARC Section  
Dhaka

No. 19.00.0000.312.38.010.17/153


Date: 17 August 2023

To: Chief Accounts & Finance Officer  
Ministry of Foreign Affairs  
Segun Bagicha, Dhaka

**Subject: Government sanction in favour of Dr. Syed Shahjahan Ahmed, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka to attend the workshop on Building Disaster Resilience for SAARC Member States in Riskier Times through Customized ESCAP's Risk and Resilience Analytics**

The undersigned is directed to convey the sanction of the government in favour of Dr. Syed Shahjahan Ahmed who has been nominated by the Government of Bangladesh to participate in the workshop on Building Disaster Resilience for SAARC Member States in Riskier Times through Customized ESCAP's Risk and Resilience Analytics to be held in Gandhinagar, Gujrat, India on 23-25 August 2023 under the following terms and conditions:

- i. The period of the program and time spent for travel and transit will be treated as on official duty;
- ii. You will not be entitled to receive any allowances in foreign currency;
- iii. All the relevant costs of the program (airfare, accommodation, transport and meals) will be borne by the host organization. The other expenses related to this visit will be borne from respective Ministry's budget head;
- iv. You will not be allowed to stay abroad beyond the approved period;
- v. You will depart Dhaka for India on 22 August 2023 or on a nearer date and you will depart India for Dhaka on 26 August 2023 or on a nearer date after completion of the program;
- vi. The order is issued with the approval of the competent authority;

  
17.08.23  
(Falgunee Bagchi)

Assistant Secretary (SAARC)

Tel. No: 9556327


E- mail: assaarc@mofa.gov.bd

No. 19.00.0000.312.38.010.17/ 153

Date: 17 August 2023

**Copy for kind information to (not in order of seniority):**

1. Additional Secretary (Admin), Ministry of Environment, Forest and Climate Change, Dhaka
2. Director General (Administration/SAARC & BIMSTEC/FMO), Ministry of Foreign Affairs, Dhaka
3. Chief Accounts & Finance Officer, Ministry of Foreign Affairs, Dhaka
4. Director (FMO/SMO/FSO/Personnel/Finance/SAARC & BIMSTEC), Ministry of Foreign Affairs, Dhaka
5. SAS/ AS (Budget/Cash), Ministry of Foreign Affairs, Dhaka
6. AS (ICT), Ministry of Foreign Affairs, Dhaka (Along with the request for publication on the website)
7. Officer in Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka
8. Bangladesh High Commission, New Delhi, India
9. Office Copy

  
(Falgunee Bagchi)  
Assistant Secretary (SAARC)