

**Government of the People's Republic of Bangladesh**  
**Ministry of Foreign Affairs**  
**South America Wing**  
[www.mofa.gov.bd](http://www.mofa.gov.bd)

19.00.0000.444.07.607.14.140

07 July 2024

To: Chief Accounts and Finance Officer, Ministry of Foreign Affairs  
8<sup>th</sup> Floor, (12 storied) Govt. Office Building, Segunbagicha, Dhaka  
From: Samapan Barua  
Senior Assistant Secretary (South America), Ministry of Foreign Affairs, Dhaka

**Subject: Government's approval in favour of the officials in relation to the official visit of the Hon'ble Prime Minister to Spain and Brazil in July 2024**

The undersigned is directed to convey the approval of the Government in favour of the following officials of the Bangladesh delegation led by the Hon'ble Prime Minister to attend the working visit to Madrid, Spain on 21-23 July; and the 1<sup>st</sup> Bilateral Official Visit to Brazil and G20 working group meeting on 23-27 July 2024 respectively in Brasilia, and Rio De Janeiro:

Sl.	Name of the Official and Designation	Concerned Office
01.	Mr. Tarik Hasan Director	South America Wing, Ministry of Foreign Affairs
02.	Mr. Mohammad Jobayed Hosen Director (FSO)	Foreign Secretary's Office, Ministry of Foreign Affairs
03.	Mr. Tanvir Bashar Senior Assistant Chief	Fiscal and Monetary Policy Wing, General Economics Division (GED)
04.	Mr. Sahab Uddin Senior Assistant Secretary	Multilateral Economic Affairs, Ministry of Foreign Affairs
05.	Mr. Siam Rahman Assistant Secretary	South America Wing, Ministry of Foreign Affairs
06.	Mr. Kaicharul Alam Personal Officer	Foreign Minister's Office, Ministry of Foreign Affairs

02. The following terms and conditions will be applicable for the visit:
- The officials at serial nos. 1, 2, 3, 4, and 6 may travel from 21-27 July 2024, or nearby date, accompanying the delegation of the Hon'ble Prime Minister. The official at serial no. 5 may travel from 16-27 July 2024 or nearby date;
  - The period of the visit and the time spent for travel and transit will be treated as on official duty, and the concerned officials will not be entitled to receive any allowances in foreign currency;
  - All the expenses related to the aforesaid visit will be borne from the relevant budget head of the Ministry of Foreign Affairs for the fiscal year 2024-25;
  - The mentioned officials will not be allowed to stay abroad for more than the approved period.
03. This order is issued in public interest and with the approval of the competent authority.



(Samapan Barua)  
Senior Assistant Secretary (South America)  
Phone: 02-41052839  
E-mail: southamerica@mofa.gov.bd

**Copy for kind information and necessary action to (not according to seniority):**

- Foreign secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka;
- Director General (Administration/ South America), Ministry of Foreign Affairs, Dhaka;
- Director (FMO/ FSO/ Finance/ Personnel/ South America), Ministry of Foreign Affairs, Dhaka;
- Senior/ Assistant Secretary (P-1/ Budget/ Accounts/ Cash), Ministry of Foreign Affairs, Dhaka;
- Senior Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka (with a request to upload in the website);

- vi. Officer in Charge (Immigration), Hazrat Shahjalal International Airport (HSIA), Dhaka;
- vii. Bangladesh Embassy (Madrid, Spain/ Brasilia, Brazil);
- viii. Concerned Officials;
- ix. Office Copy



(Siam Rahman)  
Assistant Secretary (South America)