

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
North America Wing
Dhaka

No. 19.00.0000.445.36.002.23.110

Date: 02 April 2023

To : Chief Accounts and Finance Officer
Ministry of Foreign Affairs
Segunbagicha, Dhaka.

Mr. Muhammad Mohsin Reza, Public Relations Officer, Ministry of Foreign Affairs will travel to USA during 09-12 April 2023 as a member of Bangladesh delegation to attend the Ministerial-level meeting to be held between Hon'ble Foreign Minister of Bangladesh and US Secretary of State and other official engagements, under the terms and conditions described in para-02.

02. Terms & Conditions:

- He will travel to USA on 08 April 2023 or nearby date and depart from USA for Bangladesh on 12 April 2023 or nearby date;
- The period of this visit and the time spent for travel and transit will be treated as on duty;
- He will draw his pay and allowances in local currency of Bangladesh;
- All expenditures (airfare, accommodation, meals and visa fees (if any), etc.) related to the participation will be borne by the relevant budget head of FY 2022-23 of the Ministry of Foreign Affairs;
- He will not be allowed to stay abroad for more than the approved period.

03. This order is issued with the approval of the competent authority.


(Mst. Mir Nurani Rupoma) 02/04/23
Senior Assistant Secretary (North America)
Phone: 02-223387024
E-mail: asamericas@mofa.gov.bd

Copy for kind information and necessary action to: (Not according to Seniority):

1. Director General (NA/Administration/FMO), Ministry of Foreign Affairs, Dhaka.
2. Mr. Muhammad Mohsin Reza, Public Relations Officer, Ministry of Foreign Affairs.
3. Director (SMO/Personnel/Finance/FSO/NA), Ministry of Foreign Affairs, Dhaka.
4. Head of Chancery, Embassy of the People's Republic of Bangladesh, Washington DC.
5. Executive Director, Hazrat Shahjalal International Airport (HSIA), Dhaka.
6. Senior Assistant/Assistant Secretary (P1/ICT/Budget/Consular), Ministry of Foreign Affairs, Dhaka.
7. Officer in Charge (Immigration), Hazrat Shahjalal International Airport (HSIA), Dhaka.
8. Assistant Commissioner (Customs), Hazrat Shahjalal International Airport (HSIA), Dhaka.
9. Office copy.