

Government of the people's Republic of Bangladesh  
Ministry of Foreign Affairs  
Administration Wing  
Policy and Organisation Section  
Dhaka

No: 19.00.0000.121.02.114.20(990)/ 01

01 January 2023

From: Md. Mohaiminul Islam  
Assistant Secretary (P & O)  
Ministry of Foreign Affairs, Dhaka

To: Ms. Farjana Haque Dina  
Senior Assistant Secretary (MB & EQ)  
Ministry of Foreign Affairs, Dhaka

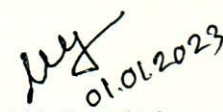
**Subject: Government approval in favour of Ms. Farjana Haque Dina, Senior Assistant Secretary (MB & EQ) of the Ministry of Foreign Affairs, Dhaka to attend in the course titled "3<sup>rd</sup> Annual Disarmament and International Security Fellowship Programme" organized by Sushma Swaraj Institute of Foreign Service (SSIF) to be held in New Delhi, India from 09-27 January 2023.**

The undersigned is directed to convey government's approval in favour of you to participate in the course titled "3<sup>rd</sup> Annual Disarmament and International Security Fellowship Programme" organized by Sushma Swaraj Institute of Foreign Service (SSIF) to be held in India from 09-27 January 2023.

02. Conditions for mentioned sanction order are listed below:

- a) During this official visit you will be considered to be on duty.
- b) You will leave Dhaka for India on or near 08 January 2023 to join the above course and will leave India for Dhaka on or after 28 January 2023 after attending the course. You can not stay beyond the approved time period.
- c) You have to Submit a report in prescribed form within 05(Five) working days and failure to do so will be considered as outstay in your part and necessary action will be taken.
- d) You will not get any percentage of your salary in foreign currency.
- e) Expenses for participating in the above tour will be borne by the organising body. In addition, other related expenditure will be borne by the Ministry of Foreign Affairs from the relevant budget head [(1180101-104125-3231301, training)] of the 2022-2023 fiscal year budget.

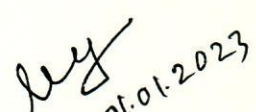
03. The order is issued with the approval of the competent authority.

  
Md. Mohaiminul Islam  
Assistant Secretary (P & O)  
01 January 2023

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**Copy for kind information (not according to seniority):**

1. Director General (Administration), Ministry of Foreign Affairs, Dhaka
2. Chief Accounts & Finance Officer, Ministry of Foreign Affairs, 1<sup>st</sup> 12 Storied Government Office Building (9<sup>th</sup> floor), Segunbagicha, Dhaka.
3. Director (P & O/Personnel/Finance-1), Ministry of Foreign Affairs, Dhaka
4. Senior Assistant Secretary /Assistant Secretary (Personnel-1/Budget/Cash), Ministry of Foreign Affairs, Dhaka
- ✓ 5. Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka (With a request to publish on the Ministry's website).
6. Head of Chancery, Bangladesh High Commission, New Delhi, India.
7. Officer in Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka
8. Personal Document of the concerned officer
9. Office copy

  
Md. Mohaiminul Islam  
Assistant Secretary (P & O)  
01 January 2023