

**Ministry of Foreign Affairs  
North America Wing  
Dhaka**

No. 19.00.0000.445.08.134.15-

12 October 2023

To: **Chief Accounts and Finance Officer (for Foreign Affairs)**  
1<sup>st</sup> 12-storied Government office Building (8<sup>th</sup> floor), Segunbagicha, Dhaka


Sub: **Government's order in favor of Mr. Mohammad Jobayed Hosen, Director (Foreign Secretary's Office), Ministry of Foreign Affairs, Dhaka to attend the "5<sup>th</sup> Bangladesh-Canada Foreign Office Consultations" to be held from 25-28 October 2023 in Ottawa, Canada**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favor of Mr. Mohammad Jobayed Hosen, Director (Foreign Secretary's Office), Ministry of Foreign Affairs for the official visit to attend the "5<sup>th</sup> Bangladesh-Canada Foreign Office Consultations" to be held from 25-28 October 2023 in Ottawa, Canada.

02. The following terms and conditions will be applicable for the visit:

- (a) His stay in Canada will be treated as official duty;
- (b) He will draw allowances as per Government rules. No part of salary/allowances will be paid in foreign currency;
- (c) He will leave Dhaka for Ottawa on 24 October 2023 or nearest possible date and will leave Ottawa, Canada for Dhaka on 29 October 2023 or nearest possible date;
- (d) All the expenses related to the travel will be borne from the relevant budget head of the Ministry from the fiscal year 2023-24; and
- (e) He will not stay abroad beyond the approved period.

03. This has been issued under the approval of the competent authority.

 12/10/23


**(Mst. Mir Nurani Rupoma)**  
Senior Assistant Secretary (North America)  
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E-mail: asamericas@mofa.gov.bd

No. 19.00.0000.445.08.134.15-301

12 October 2023

**Copy for kind information and necessary action (not according to seniority):**

01. Director (North America/Personnel/Finance/FSO), Ministry of Foreign Affairs, Dhaka
02. Mr. Mohammad Jobayed Hosen, Director (Foreign Secretary's Office), Ministry of Foreign Affairs, Dhaka
03. Director, Hazrat Shahjalal International Airport, Dhaka
04. Senior Assistant/Assistant Secretary [Visit/Budget/Cash/ICT (**with a request to upload in the website**)], Ministry of Foreign Affairs, Dhaka
05. SS (Immigration), Hazrat Shahjalal International Airport, Dhaka
06. Assistant Commissioner (Customs), Hazrat Shahjalal International Airport, Dhaka
07. Head of Chancery, Embassy of Bangladesh, Ottawa, Canada
08. Office copy

 12/10/23

**(Mst. Mir Nurani Rupoma)**  
Senior Assistant Secretary (North America)